

No.: 15/TB-HĐQT

Viet Tri, April 15, 2025

NOTICE

**On the nomination and self-nomination of expected candidates for the election
for additional member of the Board of Directors for the 2024–2029 term**

To: The Esteemed Shareholders of Viet Tri Chemical Joint Stock Company

Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020, and its guiding documents;

Pursuant to the Charter of Organization and Operation of Viet Tri Chemical Joint Stock Company approved by the General Meeting of Shareholders on August 21, 2024, effective from February 17, 2025;

Pursuant to Resolution No. 20/NQ-BOD dated April 15, 2025 of the Board of Directors regarding the acceptance of the resignation letter from a member of the Board of Directors and the amendment to the agenda of the 2025 Annual General Meeting of Shareholders;

The Board of Directors of the Company respectfully announces the nomination and candidacy of expected candidates for the additional election of a member of the Board of Directors for the 2024–2029 term, as follows:

1. Expected candidates for the additional election of members of the Board of Directors: 01 person (*due to the resignation of 01 member of the Board of Directors, to be decided by the 2025 Annual General Meeting of Shareholders*).

2. Qualifications and Requirements

2.1. Qualifications and Requirements for Member of the Board of Directors

Members of the Board of Directors must meet the following qualifications and eligibility requirements:

- Possesses full legal capacity and is not classified among individuals prohibited from managing enterprises as stipulated in Clause 2, Article 17 of the Law on Enterprises and other relevant regulations;

- Possess professional qualifications and experience in business administration or relevant fields of the Company, and are not required to be shareholders thereof

- May concurrently serve as a member of the Board of Directors of other companies but not in more than five (05) other companies;

- Must not have family relationships with the Chairman of the Board, other members of the Board of Directors, the General Director, and other managers of the Company.

2.2. Rights to nomination and self-nomination for the Additional Election of Members of the Board of Directors

Shareholders or groups of shareholders holding at least 10% of the total common shares are entitled to nominate candidates for the Board of Directors in accordance with the following ratio:

- From 10% to less than 20% of total voting shares: entitled to nominate one (01) candidate;

- From 20% to less than 30% of total voting shares: entitled to nominate up to two (02) candidates;

- From 30% to less than 40% of total voting shares: entitled to nominate up to three (03) candidates;

- From 40% to less than 50% of total voting shares: entitled to nominate up to four (04) candidates;

- From 50% to less than 60% of total voting shares: entitled to nominate up to five (05) candidates;

- From 60% to less than 70% of total voting shares: entitled to nominate up to six (06) candidates;

- From 70% to 80% of total voting shares: entitled to nominate up to seven (07) candidates;

- From 80% to less than 90% of total voting shares: entitled to nominate up to eight (08) candidates.

Shareholders holding common shares may pool their voting rights to nominate candidates to the Board of Directors.

3. Nomination and self-nomination documents

The application dossier for nomination or self-nomination shall include:

- Nomination or self-nomination Letter for election using the prescribed form (Appendix 1, Appendix 2).

- Curriculum Vitae of the candidate (1 original) with photo as per the template (Appendix 3).

- Certified copies of ID card/Passport/Residence registration (or long-term temporary residence certificate); all degrees, diplomas, and certificates listed in the Curriculum Vitae.

- Power of Attorney or Group Meeting Minutes (if the candidate is authorized by the group).

Candidates for the Board of Directors shall take full responsibility before the law, the General Meeting of Shareholders, and the Company for the truthfulness, accuracy, and reasonableness of all information and documents submitted for their nomination or self-nomination.

4. Deadline and Submission Address for Nomination/Self-Nomination Documents:

Nomination and self-nomination documents must be submitted to the Organizing Committee no later than 13:00 PM on April 17, 2025, to complete the necessary procedures, following address:

- Ms. Nguyen Thu Huong, Secretary of Viet Tri Chemical Joint Stock Company

- Address: Song Thao Street, Tho Son Ward, Viet Tri City, Phu Tho Province

- Tel: 0948141886

- Email: huongnt@vitrichem.vn

In case the number of nominated and self-nominated candidates remains insufficient, the incumbent Board of Directors may nominate additional candidates.

Sincerely./.

Recipients:

- As above;
- Information Disclosure;
- Filing: Archives, Company Secretary.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

Dao Trong Cuong

Appendix 1: Application for Self-Nomination to the Board of Directors

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**APPLICATION FOR SELF-NOMINATION
TO THE BOARD OF DIRECTORS FOR THE 2024-2029 TERM**

**To: The Board of Directors of Viet Tri Chemical Joint Stock
Company**

Shareholders' name:

ID number: Issued by: on:

Address:

Professional qualification: Major:

I am a shareholder of Viet Tri Chemical Joint Stock Company, currently holding.....shares (In words), accounting for% of the Company's total voting shares.

After reviewing the Draft Regulation on the additional election of members of the Board of Directors for the 2024-2029 term of Viet Tri Chemical Joint Stock Company, I would like to self-nominate for the position on the Board of Directors for the 2024–2029 term.

I hereby certify that all the above information and the attached documents are truthful and accurate to the best of my knowledge. If elected, I commit to fulfilling all responsibilities and exercising my rights in accordance with the law and the Company's Charter.

....., Month (day), 2025

Attachments:

- 1.
- 2.
- 3.
- 4.
- 5.

Shareholders
(Signature and Full name)

.....

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NOMINATION APPLICATION
TO THE BOARD OF DIRECTORS FOR THE 2024-2029 TERM

To: The Board of Directors of Viet Tri Chemical Joint Stock Company

I am shareholder (We are shareholders) of Viet Tri Chemical Joint Stock Company, holding.....shares (In words), accounting for% of the Company’s total voting shares, the details as below:

No.	Full name	ID/ Passport number	Number of shares held	The date of shareholding commencement	Signature
1					
2					
3					
	Total shares				

After reviewing the Draft Regulation on the Additional Election of Members of the Board of Directors for the 2024–2029 term of Viet Tri Chemical Joint Stock Company, I/We hereby nominate the following individual(s) for election to the Board of Directors for the 2024–2029 term. The nominated candidate(s) have been included in the official List of Candidates:

No.	Full name	ID number, issue date and place	Address	Educational background	Number of shares held
1					
2					
3					

We also unanimously appoint (*applicable in case of a group of shareholders making the nomination*)

Mr./Ms.:.....

Shareholder code (if any):

ID/Passport number: Issued on (date).....by (Issuing Authority)

.....

to act as the representative of our group to carry out nomination/self-nomination procedures for the election of a member of the Board of Directors for the 2024–2029 term at the 2025 Annual General Meeting of Shareholders of Viet Tri Chemical Joint Stock Company, in accordance with the Regulations on Additional Election of Members of the Board of Directors.

I/We take full responsibility for this nomination and commit to complying with the current provisions of law, the Company’s Charter, and the Regulations on Additional Election of Members of the Board of Directors for the 2024-2029 term.

....., *Month (day)*, 2025

Shareholders

(Sign and full name)

Appendix 3: Curriculum vitae

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CURRICULUM VITAE

(For Candidates for the Board of Directors of Viet Tri Chemical Joint Stock Company)

1. Full name:
2. Gender: Male Female
3. Date of birth:
4. Nationality:
5. ID number: on (date): by (authority):
6. Permanent address:
7. Phone number:
8. Educational background:
9. Professional qualification:

Degree title	Major	Year of graduation	Training period	Training institution

10. Employment history:

From (year)... to (year)...	Organization	Position

I hereby certify that the above information is true and accurate, and I take full legal responsibility for the information provided.

....., Month (day), 2025

Attachments: (ID card, degrees, etc.)

- 1.
- 2.
- 3.
- 4.
- 5.

Candidate
(Signature and full name)

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